



Staffing 2022

Swim Lesson Instructor (WSI)

Besides our outdoor adventure camps, Western Educational Adventures (WEA) operates private Red Cross swimming lessons at various outdoor and private locations in the Greater Victoria area. To help facilitate our swim program, WEA is looking for part swim lesson instructors. This is a seasonal position that starts June 15th, 2022 and ends in late August or mid-to-late September. We ask you to take a moment to thoroughly review this job description and our website (all about WEA and the programs WEA offers) before applying.

Remuneration

- \$27-\$31/hr for swim instruction.
- \$20/hr for any potential administrative work.

Hours

Most of WEA's swim lessons are scheduled at the same times each week and can run for multiple weeks. As such, swim instructors are expected to commit to the same dates and times for at least 3 weeks in a row (some exceptions may be made). Instructors are expected to have available for at least 5 hours per week during peak times of 09:00-19:00. Lessons are typically scheduled at some point between 09:00-21:00, 7 days a week during the summer season. Please note, this may vary, and we will do our best to make sure the hours and times work for both the instructor and WEA.

Expectations

- Is passionate about swimming, teaching & working with people, especially children
- Has strong swimming skills & knowledge of proper swim technique
- Displays WEA's values and beliefs
- Demonstrates solid risk awareness and management skills
- Maintains a high standard of professionalism while operating in the scope of a swim instructor's training and WEA's policies
- Able to adapt and problem solve
- Possesses strong communication and time management skill
- Able to be highly responsible, independent, excellent at taking initiative and can work without direction or supervision for extended periods of time
- Has a growth mindset, appreciates, and can implement feedback from WEA or clients



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Responsibilities

This contract requires you to be able to perform various functions and duties, some of which are listed below:

- Supervise students in the various aquatic environments including lakes & private pools
- Communicate and coordinate with parents. This includes sorting out lesson changes directly with clients and updating WEA's admin team on changes made
- Complete daily log and timesheet of hours worked
- Attend required training sessions
- Facilitate swimming lessons using WEA's methodology
- Provide constructive feedback for supervisors, other staff, and programs

Minimum qualifications

- At least 1 year experience working with children
- WSI
- Standard First Aid and CPR-C
- Clear criminal record check with vulnerable sector screening

Desired qualifications

- 40 or 80 hr Wilderness First Aid
- WSIT
- NLS, NLS Waterfront, NLSI

Application Instructions

For your application to be considered, we must receive the following:

1. Application form
2. Cover letter
3. Resume
4. Copies of all relevant certifications and documents required above
5. A minimum of 3 references (2-3 employer and max 1 personal reference that is not related to you)

To apply, click the "Apply" button and complete the instructions outlined on our application software. The application button can be found here: <https://westernadventures.ca/western-educational-adventures-careers.htm>

Let us know if you have any further questions and thank you for your interest in working for WEA!