



## Staffing 2020/21

### Bus Driver (And More)

Western Educational Adventures (WEA) is looking for a bus driver to transport our day camp participants this summer. Preferably someone who has admin or outdoor instruction experience and would be interested in doing more than just driving the bus. Ideally someone who would drive the bus and work with the kids on program during the day.

WEA runs outdoor education programming for families, children and adults. We are currently looking for instructors to run our day camps and overnight camps primarily. Opportunities may exist for our expedition-style programs. Activities include but are not limited to: canoeing, kayaking, hiking, fire-building, knots, shelter-building, cooking, camping, forest games, swimming, archery, geocaching, orienteering and more. Please view all our programs on our website and be familiar with WEA values before applying.

#### Important items to note before applying:

- It is important to read every bit of this posting before applying. Incomplete applications will not be processed.
- **FULL TIME WORK MAY BE AVAILABLE THIS SUMMER IF THE DRIVER IS INTERESTED IN TAKING ON REGISTRATION AND ADMIN DUTIES**
- Between our other positions and programs, there is the possibility of year-round, permanent work for the right person.
- A criminal record check should be submitted with your application. If offered a contract, documentation such as a criminal record check, must be submitted within 30 days of signing your contract.
- Copies of all certifications currently held must be submitted prior to receiving a contract offer.

#### Why Us?

WEA is one of the only summer camps out there that is for profit. We focus on providing our participants with the best experience possible. We make sure our kids come with the proper gear and our staff are experienced and passionate about what they do. In addition to driving, you will get the

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chance to develop your leadership skills, outdoor skills, outdoor experience and organizational skills as well as opportunity for future advancement.

Please note, this is a lifestyle opportunity more than a job. Only apply if you are passionate about making a difference in children's lives in an outdoor environment.

### What's expected

Many organizations have young, inexperienced staff and rely heavily on policies and procedures. While WEA has top-notch risk management policies and procedures in place, it understands that it is impossible to plan for all potential situations when in the wilderness. WEA only contracts driving professionals that are experienced, certified, and demonstrate excellent judgment. Our driving professionals are:

- Excellent drivers
- Passionate about working with people, especially children
- Passionate about the outdoors
- Performs their functions in a highly professional manner within the scope of their training/certifications while following WEA's standards and policies.
- Socially aware
- Able to take initiative
- Highly independent
- Highly responsible
- Able to work without direction or supervision for long periods of time
- Excellent communicators
- Able to receive and learn from feedback
- Willing to learn, grow and develop
- Flexible and versatile
- Excellent at managing time
- Detail oriented
- Highly adaptable
- Excellent at problem solving
- Able to supervise other instructors/guides
- Excellent at taking care of themselves in all situations.

### Duties/Tasks

This contract requires you to be able to perform various functions and duties, some of which are listed below:

- Drive/transport and supervise children in leased, rented or owned company vehicles to and from various locations on the South Island
- Attend required training sessions
- Keep certifications current
- Assist with office and admin tasks

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### Minimum qualifications:

- Class 4 unrestricted drivers license
- Clear criminal record check
- Standard First Aid certification
- Clean driving record/abstract and insurance history (only necessary if you have your class 4, 2 or 1)

Applicants may apply with proof of registration for missing certifications.

### Desired qualifications:

- Class 2 or class 1 drivers license
- 40 or 80 hr wilderness first aid
- Outdoor certifications. For more info, see our: "Outdoor Education Instructor" posting
- Experience working with children, youth and adults in outdoor/wilderness settings

### Pay:

\$17-\$25/hr depending on experience, certification, etc.

### Application Instructions:

Positions are being filled on an on-going basis. For your application to be considered, we must receive the following:

1. Cover letter
2. Resume
3. Copies of all relevant certifications and documents required above
4. A minimum of 3 references

Please apply by clicking the "Apply" button on our website and completing the application form. <https://www.westernadventures.ca/careers.htm>

Let us know if you have any further questions and thank you for your interest!